

Introducing Our New Online Giving System



church center

Electronic giving makes it easy to form habits of generosity, without the hassle of writing checks each week. We'd like to invite you to transition to our new online giving system, called Church Center Giving.

Why are we switching?

The new system is easier to use, reduces office work, and saves money.

You'll no longer need to remember a password to update your giving — you can log in securely with just your email or mobile phone. And because it's integrated into our church database, your offerings are automatically entered onto your giving record.

Even better, while the cost of using Vanco is increasing, bank transfers (ACH) through Church Center costs us less. That means more of each gift supports St. Paul's ministries.

How do I get started?

We've put together instructions to guide you through the process of moving your giving to Church Center Giving. Depending on your comfort level, you can either do the whole process yourself, or St. Paul's staff can help you with the final steps.

*Note that Church Center Giving is only for charitable gifts and offerings, not for paying fees or tuition. **If you use Vanco Simply Giving to pay fees, you should keep using Vanco for that purpose.***

What happens if I don't switch?

We know change can be hard. We've been using Vanco Simply Giving for more than 20 years, and it's not going away, but you may notice a change in name. If you're currently using Vanco Simply Giving, and you decide you're not ready to move to Church Center Giving, your automatic offerings will continue without any change when it becomes Vanco GivePlus.

Getting Started with Church Center Giving

STEP 1: Log in to Church Center giving for the first time

Go to:

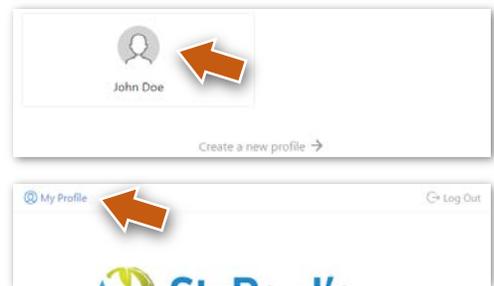
<https://stp.center/switch>

Enter your **mobile phone number** to log in, or click “Use **email address** instead.” You’ll receive a six-digit code by text message or email.



After you’ve entered your **six-digit code**, should see your name appear. Click on your name to log in.

If you don't see your name, we may not have the phone number or email address you entered in our system. If you used your phone, try your email (or vice-versa). If that doesn't work, go ahead and click “Create a new profile.” The office will merge the new profile later.



Click on “My Profile.”

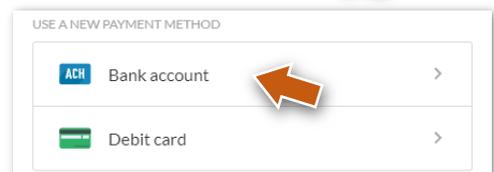
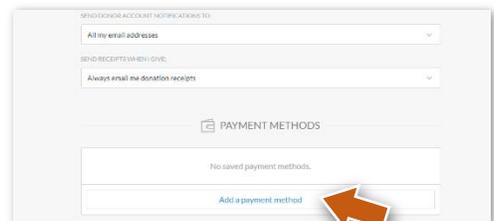
STEP 2: Add & verify your bank account

Once you’ve logged in and you see your profile, you can scroll down the page.

Find the “Payment Methods” section, and click “Add a payment method.”

Add your **bank account** to your profile.

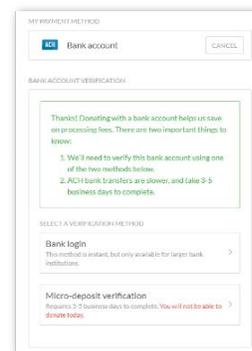
(While you can use a debit card instead, we strongly recommend you use a bank account. Card processing adds significant fees, which means a percentage of your gift goes to financial institutions instead of St. Paul's.)



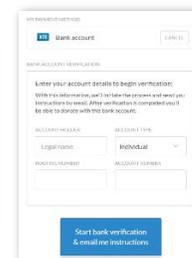
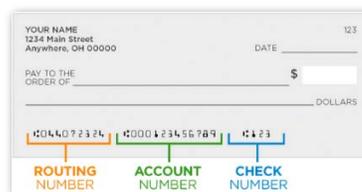
There are two ways to **verify your bank account**. Many larger banks have automatic verification using your bank username and password. You can click “Bank login” to search for your bank.

However, most of our local banks do not provide this service. In that case, you'll need to use micro-deposit verification.

(Don't worry — it's not as scary as it sounds.) The verification process helps prevent fraud by confirming that you actually own the account.



Enter your **name**, the **routing number**, and the **account number** for your bank account. (You can find these numbers at the bottom of a check.)

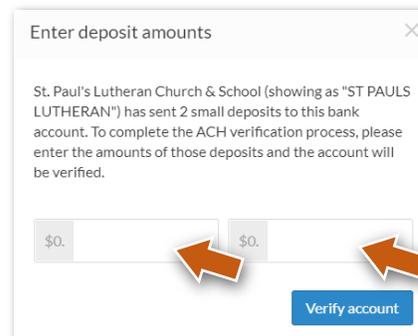


Once you've entered this info, the system will begin the verification process. You'll receive an email from churchcenter.com with details.

In a couple days, St. Paul's will make two small deposits into your bank account, totaling about \$1. If you use online banking, you'll see these deposits on your account in a day or two.

If you don't use online banking, wait about four business days, and then call your bank. Ask them for the amounts of these two small deposits.

Then, use the link in your email to return to Church Center Giving, **enter the amounts of these two deposits**, and click “Verify.” Your bank account is now verified, and you're ready to give!



STEP 3: Start Giving (or move your giving from Vanco)

If you're starting electronic giving for the first time, you can now set up your recurring gifts through Church Center. If you were previously using Vanco Simply Giving, see your options below.

OPTION A: Let the office take care of the rest! Email info@stpaulswaverly.org (or ask for Becky in the office, 319-352-3850) to let us know you've verified your bank account in Church Center. We'll move your recurring donations to the new system for you.

OPTION B: If you're comfortable using Vanco Simply Giving yourself, go to stp.church/vanco and stop your donations through Vanco. (You may want to write down the amounts). Then, log in to Church Center, and set up these recurring gifts on the new system.